

**SOCIAL WORKERS SECTION
EXAMINING BOARD OF SOCIAL WORKERS, MARRIAGE AND FAMILY
THERAPISTS AND PROFESSIONAL COUNSELORS
MINUTES
MADISON, WI
JULY 16, 2002**

PRESENT: Crystal Berg, Jennifer Borup, Muriel Harper, George Kamps, and Douglas Knight

STAFF PRESENT: Kimberly Nania, Ph.D, Bureau Director; John Schweitzer, Legal Counsel; Gina York, Program Assistant and Division of Enforcement Staff for portions of the meeting

GUESTS: Joanne Barndt, UW-Milwaukee; Mark Herstand, NASW-WI; Gail Johnson, NASW-WI at UW-Milwaukee; and Mark Hall, DHFS

CALL TO ORDER

Douglas Knight called the meeting to order at 9:07 a.m. A quorum of 5 people was present.

AGENDA

Additions to the agenda:

- Proposed Stipulations - Dennis Allen moved to the end of the open session this afternoon
- Meeting schedule for 2003 and Rescheduling of November Meeting under Other Section Business
- Oscar Herrera Presentation to the Board just after meeting minutes are approved, Section A.

MOTION: Jennifer Borup moved, seconded by Muriel Harper, to approve the agenda as amended. Motion carried unanimously.

MINUTES OF MAY 14, 2002

MOTION: Muriel Harper moved, seconded by Jennifer Borup, to approve the minutes as written. Motion carried unanimously.

MINUTES OF JUNE 13, 2002

Amendments to Minutes

- Change on Page 2, heading at bottom of page the word Education should be Educate.

MOTION: Muriel Harper moved, seconded by Crystal Berg, to approve the minutes as amended. Motion carried unanimously.

PRESENTATION OF PROPOSED STIPULATION

Jack Zwieg, Prosecuting Attorney, Division of Enforcement presented proposed Stipulations relating to Dennis A. Allen, CICSW.

The Section will deliberate on all Stipulations in Closed Session.

ADMINISTRATIVE REPORT

Secretary Oscar Herrera

Secretary Oscar Herrera presented information to the board regarding the status of the state budget for the next fiscal year period. The Department of Regulation and Licensing (DRL) would like the input of the Boards regarding the Continuing Education Program issues and the importance of the planning stage for this program. The cost of implementation, resources and funding for this program is crucial. Secretary Herrera would like to create an advisory committee (one member from randomly chosen boards) to be assigned to working on the CE issue to provide input to appropriate individuals in the budget office. He would like the endorsement of the Boards regarding budget items, which impact on services, credentialing, enforcement, and education program areas.

The board discussed having a representative to the committee and e-mailing topics and issues of concern to the representative chosen to decide if a teleconference would be needed prior to the August budget advisory committee to set priorities.

MOTION: Crystal Berg moved, seconded by Muriel Harper, to recommend Jennifer Borup as the representative to the departments budget advisory committee. Motion carried unanimously.

PASS / FAIL RATES FOR ASWB EXAMINATIONS

Gail Pizarro presented the pass/fail rates for ASWB examination to the Board. The Board would like a report sorted by certification levels. Ms. Pizarro will follow up on this.

SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES

John Schweitzer reviewed the progress of rules involving professions regulated by the Joint Board.

Martinson vs. Examining Board of Social Workers – The case status should be closed but the circuit court record shows it differently. Mr. Schweitzer will check into this further.

PRESENTATION / APPEARANCE BEFORE THE BOARD

Mark Hale

Mark Hale of DHFS appeared before the Board to discuss the 3,000 hour requirement. Jeff Piercy from the Wisconsin Certification Board was invited to attend the meeting as well.

Mr. Hale distributed the HFS 61.91 – 61.98 Out-Patient Psychotherapy Clinic Standards and discussion of 1989 letter originating from Dan Crossman regarding the creation of a systematic procedure of credentialing. Mr. Hale also distributed a list of approved courses and what would count toward the required 3,000 hours. In 2000 the issue of certified AODA counselors came up. Mr. Hale shared information regarding Chapter 35 Out-Patient Mental Health Clinics. At this time Dan Zimmerman, Contract Administrator in DHFS is currently looking at the language for licensing and certification. The goal is consistency in the language and definitions between DHFS, DRL and the Legislation. The Model Practice Act is used across the country. Hospice or hospital work is not providing therapy. The Board would like clarification on what experiences or credits truly count.

Sandra Myer

Due to an oversight an appearance by Sandra Myer to answer questions by the Section regarding her application was inadvertently left off the agenda and was handled Under “Other Business” as a non-controversial item. Ms. Myer appeared before the Board.

REVIEW OF DRAFT RULES FOR ACT 80

The Board reviewed and discussed the draft rules language, terminology, and definitions used regarding Act 80 with Attorney John Schweitzer. A decision by the Board if a new “Social Worker 4” certification should be created for AODA counselors. The time frame for the decision would need to be made by August 12, 2002 and an emergency board meeting held. The Board will notify DRL if they make a decision on this issue.

CONTINUED EDUCATION PROGRAM PLANNING

Barb Showers presented background information to the Board asking their input and assistance to the Department’s plan for future continued education program resources. Currently the workload is approximately 700 course per biennium to approve. She shared components of the CE program to be considered during this planning stage such as:

- ◆ Determining requirements.
- ◆ How will licensees know what is acceptable?
- ◆ How will compliance be monitored?
- ◆ Compliance waiver options.
- ◆ How will non-compliance be disciplined?

Lengthy discussion on each of the above areas took place and some specifics during the discussion brought up the suggestion of a random audit and to have those audited to show sufficient proof of compliance of the continued educational credits claimed. The Board will review the outcome of a random audit and evaluate the percentage of those audited who fall into non-compliance.

In the area of monitoring and staffing such a program, discussion continued on resources, budget requests, fiscal impact, the possible increase of fees and legislative approvals to implement such a program.

The Board would like random audits done after each licensing cycle. The Board also discussed the “Supervisor Affidavit” form comparing the wording on the form and language consistency with the HFS 61.96-69.97, WI Admin. Code.

REPORT OF SCREENING COMMITTEE

Crystal Berg reported on the Screening Panel Session.

APPROVAL OF ANY SPEAKING ENGAGEMENTS

There were no speaking engagements to be approved by the Board at this time.

ADJOURN TO CLOSED SESSION

MOTION: Crystal Berg moved, seconded by Muriel Harper, to adjourn to closed session pursuant to Wisconsin Statutes 29.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed Stipulations, review DOE cases, and, consult with legal counsel. Roll Call Vote: Crystal Berg-yes; Jennifer Borup-yes; Muriel Harper-yes; George Kamps-yes; Doug Knight –yes. Motion carried unanimously.

Open Session recessed at 12:50 p.m.

RECONVENE INTO OPEN SESSION

MOTION: George Kamps moved, seconded by Crystal Berg, to reconvene into Open Session. Motion carried unanimously.

Open Session reconvened at 4:25 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION, IF VOTING IS APPROPRIATE

STIPULATIONS

DENNIS ALLEN

MOTION: Jennifer Borup moved, seconded by George Kamps, to accept the proposed Findings of Fact, Conclusions of Law, Order and Stipulation in the matter of Dennis Allen. Motion carried unanimously.

APPLICATION REVIEWS

MOTION: Crystal Berg moved, seconded by George Kamps, to approve the following decisions and request further information where needed. Motion carried unanimously.

Independent Clinical Social Workers

1. BOSK, SHERI - exam approval
2. BOEHM-PALMER, ANN - exam more info requested
3. BUCHLER, JONATHON - more info- more detailed job description needed
4. ENDERS, KEITH - exam approval
5. FANCHER, MAE - more info needed
6. GAZIANO, MICHAEL - in process
7. HYATTE, BARBARA - approved to credential
8. KRUEGER, JUDITH - more info requested
9. MICHELL, LYNNE - credential approval
10. MANCUSO, GINA - credential denied
11. MEES, ANNE - exam denied
12. METZKE, CHRISTINE - exam denied
13. PATTSCHECK, HEIKE - credential denied (foreign file review)
14. RUTZ, MICHELLE - credential approved
15. JONATHON, STONE - exam approval
16. STRINGER, DAVID - credential approved
17. TATRO, CHERYL - exam approved

Social Worker Training Certificate Review

1. CLARK, GENA - DEGREE -denied
2. FINK, PENNY - EMPLOYMENT - approved
3. FITTING, HANNAH - INTERNSHIP - denied
4. ALICIA, HACKEL - EMPLOYMENT - approved
5. HEINDL, STACEY - COURSE - waiting for description
6. HOPKE, DUANE - EMPLOYMENT - approved
7. KIEFER, MICHAEL - EMPLOYMENT - approved
8. MARKO, AMY - EMPLOYMENT - approved
9. OBEY, MARY - COURSE - approved
10. SLEGER, TAMARA - EMPLOYMENT - denied
11. WEIZENICKER, MICHELE - INTERNSHIP/EMPLOYMENT - approved

CASE STATUS REPORT

MOTION: Jennifer Borup moved, seconded by Crystal Berg, to close case 01SOC028 for no violation. Motion carried unanimously. Douglas Knight abstained.

MOTION: Crystal Berg moved, seconded by Jennifer Borup, to close case 01SOC043 for prosecutory discretion. Compliance gained. Motion carried unanimously.

MOTION: Jennifer Borup moved, seconded by George Kamps, to close case 02SOC023 for no violation. Motion carried unanimously.

MOTION: George Kamps moved, seconded by Jennifer Borup, to close case 02SOC024 for no violation. Motion carried unanimously.

MOTION: Jennifer Borup moved, seconded by George Kamps, to close case 02SOC026 for prosecutory discretion. Compliance gained. Motion carried unanimously.

INFORMATIONAL ITEMS

No informational items submitted.

RE-HEARING REQUESTS

GERONIME, KELLI

No decision was made.

WESTBY, NADINE

No decision was made.

CORRESPONDENCE BEFORE THE BOARD

UW STOUT

UW Stout correspondence regarding the seeking of approval of Undergraduate Degree for SWTC. The Board would like to invite UW Stout to attend the next Board meeting to discuss and answer questions. The Board will bring to the next meeting the packet information/materials included in this today's current agenda packet (pages 75-91) to the next board meeting.

UW STEVENS POINT

UW Stevens Point correspondence regarding the seeking of approval of Instructor for SWTC courses. The Board has approved.

KATHERINE CHMIELEWSKI

The correspondence from Katherine Chmielewski regarding the CICSW Certification Exam. The Board would like Barb Showers to respond to the Ms. Chmielewski's letter.

ASWB REQUEST

The ASWB correspondence requesting input regarding new service being provided to the Boards. The Board has approved ASWB's request.

OTHER BUSINESS

MYER, SANDRA

MOTION: Crystal Berg moved, seconded by Jennifer Borup, to grant the licensure to Sandra Meyer as an Independent Clinical Social Worker. Motion carried unanimously.

The meeting date for November will be changed to Tuesday, Nov. 19, 2002. The Board would like noted for planning of the 2003 meeting dates to avoid Mondays or Fridays.

Also, for future meetings the Board would prefer to go out for lunch.

ADJOURNMENT

MOTION: Crystal Berg moved, seconded by Jennifer Borup, to adjourn the meeting. Motion carried unanimously.

Meeting adjourned at 5:15 p.m.